INSTRUCTIONS FOR FILLING IN THE APPLICATION FORM

(Students enrolled in Bachelor, Master degree courses)

ENTER THE PAGE HTTPS//:WWW.MOBILITY.UNINA.IT

1 FROM THE MENU ON THE RIGHT (ICON MADE UP OF THREE HORIZONTAL LINES) CLICK ON LOGIN

ENTER USING YOUR UNINA CREDENTIALS (EXAMPLE: USERNAME   MARIO.ROSSI@STUDENTI.UNINA.IT, THEN YOUR PASSWORD IN USE) **2**

3 WAIT FOR YOUR DATA TO BE CHARGED

IN CASE YOU HAVE MORE THAN ONE CAREER (I.E. BACHELOR AND MASTER), SELECT FROM MENU "ALTRE CARRIERE" AND THE ACTIVE ONE **4**

5 IN THE MENU ON YOUR RIGHT SELECT "MOBILITÀ INTERNAZIONALE" AND THEN "BANDI DI MOBILITÀ"

SELECT YOUR DEPARTMENT FROM THE LIST CLICKING ON THE ICON ON YOUR RIGHT **6**

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FOLLOWING STEPS:

FILL IN THE FORM

FILL IN THE MANDATORY FIELDS WITHIN THE SECTION "REQUISITI", RELATED TO ID (DOCUMENT AND NUMBER), STUDENT SPECIAL STATUS (E.G. NON-UE CITIZEN) AND IBAN CODE NUMBER OF YOUR BANK ACCOUNT;
FLAG THE CHECKBOX ON YOUR LEFT AND THEN FILLIN THE BOXES ON YOUR RIGHT

SELECT THE DESTINATION/S YOU INTEND TO COMPETE FOR IN ORDER OF PREFERENCE FROM ONE, YOU MUST CHOOSE AT LEAST ONE (DEPARTMENTS HAVE DIFFERENT NUMBER OF CHOICES, THAT YOU CAN SEE ON THE TABLE OF YOUR DEPARTMENT (WHERE ALL DESTINATIONS ARE LISTED)

CONFIRM YOUR APPLICATION

UPLOAD THE DOCUMENTS (WHERE AND IF POSSIBLE)

Only students attending the Department of Humanities can upload one language proficiency certificate starting from the C1 level (do not upload lowerlevel certificates)

PRINT THE APPLICATION

Print the application and keep the pdf
ATTENTION: Print of the application is the official confirmation, after "print" the application can not be modified or deleted.

The programme allows you to print a "promemoria", including all your data that still allowsyou to make changes.

WITH FURTHER NOTICES THE INTERNATIONAL OFFICE WILL PROVIDE INSTRUCTIONS CONCERNING THE ACCEPTANCE/REFUSAL OF THE DESTINATIONS ASSIGNED.